

**TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT**

*Agenda Package
Board of Supervisors Meeting*



Wednesday, May 11, 2016

6:00 P.M.

Compton Park Recreation Building

16101 Compton Drive,

Tampa, Florida



TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT

CDD Meeting Advanced Package May 11th, 2016

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 - o. Community Appearance
 - p. New Cable Company Coming Town??
 - q. Sewer Odors
 - r. New Construction In TPOST 3

Tampa Palms Community Development District

**Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9102
Fax: 813-374-9106**

May 6, 2016

Board of Supervisors
**Tampa Palms Community
Development District**

Dear Board Members:

The Board of Supervisors of the Tampa Palms Community Development District is scheduled for Wednesday, May 11, 2016 at **6:00 p.m.** at the Compton Park Recreation Building, 16101 Compton Drive, Tampa, Florida. *The advanced copy of the agenda for this meeting is attached.*

Enclosed for your reviews are the minutes of the April, 2016 Board meeting and the documents outlined in the table of contents.

Any additional support material will be distributed prior to the meeting, and staff will present their reports at the meeting.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Bruce StDenis

Bruce St Denis
District Manager

JD:cs

cc: Maggie Wilson
Carolyn Stewart (Record Copy)

Tampa Palms CDD Meeting Agenda

**May 11, 2016, 6:00 p.m.
Compton Park Recreation Building
16101 Compton Drive, Tampa, FL 33647**

1. Welcome & Roll Call
2. Strategic Planning
3. Board Member Discussion Items
4. Public Comments
5. Approval of the April Minutes
6. Approval of District Disbursements
7. Consultant Reports
 - Bruce B Downs Update
 - Community Appearance
 - ? New Cable Company Coming CDD
 - Officer Appointment
 - Information Regarding CDD Elections
 - Preliminary FY 2016-17 Budget Discussion
 - Oak Park Update
8. Other Matters
9. Public Comments
10. Supervisor comments
11. Adjourn

6 months ending March 31, 2016Executive Summary

The District has General Funds of \$ 4.9 million, of which \$ 1.4 million are unallocated after *currently known* Signature TP 2017 projects are completed. The chart below provides the reconciliation.

Collections stand at 95 % of budgeted assessments, with expectations the remaining \$ 124 K will be realized.

The Property Appraiser has confirmed that the agency will no longer collect a fee, effectively reducing CDD's budgeted expenses by \$25 K for FY 2015-16.

FY 2015/16 Operations do not have any significant cost variances. The District is expected to perform at Budgeted levels for the fiscal year.

Outlook

Sources and Uses of Funds	12 months ending 12/31/2016	
(\$000)		
District General Fund Cash 3/31/16		\$ 4.866
<u>Revenues</u>		
Cash collections: through Q1 FY 2016-17	\$ 124	\$ 124
<u>Expenses & Cost Allocations</u>		
District Operations April – September 2016	\$ 1,202	
District Operation Q1 October – December 2016	600	
Winter Damage Reserve	200	
Wind/Hurricane Damage Reserve	200	
Palm Pest Allocation*	200	
TP Signature 2017 Budget (BBD mitigation)	\$ 1,195	(\$ 3,597)
Projected General Fund Balance 12/31/2016		\$ 1,393

Note:

* No meaningful FY 2016-17 receipts are available for District use until Jan of 2017.

**Tampa Palms CDD
Balance Sheet
March 31, 2016**

	<u>GENERAL</u>	<u>STREET- LIGHTING</u>	<u>TOTAL</u>
<u>ASSETS:</u>			
CASH - Operating Account	\$ 124,633	\$ -	\$ 124,633
PETTY CASH	500	-	500
INVESTMENTS:			
Excess Fund Account- Sunshine Bank	4,818,019	-	4,818,019
Excess Fund Account- Iberia Bank	40,142	-	40,142
State Board Investment Pool A	14,886	-	14,886
RECEIVABLE FROM TAMPA PALMS HOA	4,359	-	4,359
RECEIVABLE FROM CITY OF TAMPA	-	332	332
RECEIVABLE FROM OTHER FUNDS	-	3,838 a)	3,838
TOTAL ASSETS	<u>\$ 5,002,539</u>	<u>\$ 4,169</u>	<u>\$ 5,006,709</u>
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$ 133,109	\$ -	\$ 133,109
ACCRUED EXPENSES	-	-	-
DUE TO OTHER FUNDS (Net)	3,838 a)	-	3,838
<u>FUND BALANCE:</u>			
NON-SPENDABLE	-	-	-
RESTRICTED FOR:			
STREETLIGHTING	-	4,169	4,169
UNASSIGNED:	4,865,592	-	4,865,592
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 5,002,539</u>	<u>\$4,169</u>	<u>\$ 5,006,709</u>

a) Net of GF Due to and GF Due from SL

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
FY2016 - For the period from October 1, 2015 through March 31, 2016

	<u>BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>FAVORABLE (UNFAVORABLE) YTD VARIANCE</u>
REVENUES				
SPECIAL ASSESSMENTS ON ROLL (Gross)	\$ 2,519,225	\$ 2,390,674 (a)	\$ 2,390,674	\$ -
INTEREST	10,000	5,000	11,921	6,921
CLUB MEMBERSHIP FEES	-	-	900	900
MISCELLANEOUS REVENUE	1,200	600	4	(596)
DISCOUNT-ASSESSMENTS	(100,769)	(95,627) (a)	(95,627)	-
TOTAL REVENUES	2,429,656	2,300,647	2,307,872	7,225
EXPENDITURES				
ADMINISTRATIVE:				
PAYROLL - SUPERVISORS COMPENSATION	11,000	5,500	4,185	1,315
PAYROLL SERVICES FEE	-	-	790	(790)
PAYROLL TAXES - FICA	5,810	2,905	2,890	15
PAYROLL TAXES - Unempl & W/Comp Ins	3,823	1,912	224	1,688
CDD MANAGEMENT SERVICES	57,588	28,794	27,687	1,107
AUDITING SERVICES	5,824	5,824	5,600	224
ASSESSMENT ROLL SERVICES	10,050	10,050	9,663	387
TAX COLLECTOR FEES-ASSMTS	50,385	47,814 (a)	47,814	-
PROPERTY APPRAISER'S FEES-ASSMTS	25,192	-	-	25,192
LEGAL SERVICES	26,032	13,016	5,387	7,629
MISCELLANEOUS ADMIN.SERVICES (Admin + Filing fees + Bank fees)	11,107	5,554	4,601	952
DIRECTORS & OFFICERS INSURANCE	3,276	1,638	-	1,638
TOTAL ADMINISTRATIVE	210,087	123,006	108,840	39,358
FIELD MANAGEMENT SERVICES:				
ADMIN ASSISTANT	53,314	26,657	25,856	801
PARK ATTENDANTS	82,985	41,493	36,152	5,340
PARK PATROL	58,993	29,497	25,881	3,615
FIELD CONSULTANT	98,414	49,207	49,532	(325)
FIELD MANAGEMENT CONTINGENCY	19,760	9,880	6,579	3,301
TOTAL FIELD MANAGEMENT SERVICES	313,466	156,733	144,001	12,732
GENERAL OVERHEAD:				
INSURANCE	10,699	10,699	12,757	(2,058)
INFORMATION SYSTEMS (TEL & SECURITY)	20,316	10,158	8,647	1,511
WATER-UTILITY	19,760	9,880	5,006	4,874
REFUSE REMOVAL (SOLID WASTE)	5,921	2,961	2,640	321
ELECTRICITY	124,800	62,400	58,822	3,578
STORMWATER FEE	1,391	1,391	3,046	(1,655)
STREETLIGHTS - OPERATING TRANSFER-OUT	1,500	-	-	-
MISCELLANEOUS FIELD SERVICES	13,000	6,500	4,341	2,159
TOTAL GENERAL OVERHEAD	197,387	103,989	95,260	8,729
LANDSCAPE MAINTENANCE:				
LANDSCAPING MANAGEMENT FEE	18,000	9,000	9,225	(225)
LANDSCAPE AND POND MAINTENANCE	921,518	460,759	440,283	20,476
LANDSCAPE REPLACEMENT	72,800	36,400	35,862	538
NPDES PROGRAM	28,989	14,495	-	14,495
TOTAL LANDSCAPE MAINTENANCE	1,041,307	520,654	485,370	35,283
FACILITY MAINTENANCE:				
IRRIGATION MAINTENANCE	86,131	43,066	31,806	11,260

Tampa Palms CDD
General Fund
Statement of Revenue, Expenditures and Change in Fund Balance
FY2016 - For the period from October 1, 2015 through March 31, 2016

	<u>BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>FAVORABLE (UNFAVORABLE) YTD VARIANCE</u>
<i>R&M FOUNTAIN</i>	22,015	11,008	11,776	(769)
<i>FACILITY MAINTENANCE</i>	72,800	36,400	30,039	6,361
<i>MOTOR FUEL & LUBRICANTS</i>	6,116	3,058	1,148	1,910
<i>JANITORIAL/SUPPLIES</i>	1,892	946	1,720	(774)
PROJECTS :				
<i>R&R & DEFERRED MTC</i>	175,000	87,500	131,909	(44,409)
<i>NPDES / CLEAN WATER</i>	50,000	25,000	9,301	15,699
<i>SIGNATURE TP 2017</i>	78,455	39,228	6,169	33,058
<i>CAPITAL PROJECTS</i>	175,000	87,500	43,986	43,514
TOTAL FACILITY MAINTENANCE & PROJECTS	667,409	333,705	267,854	65,850
TOTAL EXPENDITURES	2,429,656	1,238,085	1,101,325	161,952
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	1,062,562	1,206,547	169,177
FUND BALANCE - BEGINNING			3,659,045	3,659,045
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ 1,062,562</u>	<u>\$ 4,865,592</u>	<u>\$ 3,828,222</u>

a) The "Year-to-Date Budget" allocation is calculated as a percentage of the annual budget and is based on actual collections from the prior year. Actual assessment collections are reported at gross. Assessment discount and county collection fees are estimated pending actual discount and collection information from County.

Tampa Palms CDD
Streetlighting Fund
Statement of Revenue, Expenditures and Change in Fund Balance
FY2016 - For the period from October 1, 2015 through March 31, 2016

	<u>BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>FAVORABLE (UNFAVORABLE) YTD VARIANCE</u>
REVENUES				
<i>REIMBURSEMENT - CITY OF TAMPA</i>	\$ 1,000	\$ 331	\$ 331	\$ -
TOTAL REVENUES	<u>1,000</u>	<u>331</u>	<u>331</u>	<u>-</u>
EXPENDITURES				
<i>DISTRICT LIGHTING EXPENSE (Includes City Portion)</i>	2,500	1,250	1,599	(349)
TOTAL EXPENDITURES	<u>2,500</u>	<u>1,250</u>	<u>1,599</u>	<u>(349)</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(1,500)	(919)	(1,268)	(349)
OTHER FINANCING SOURCES (USES)				
<i>TRANSFER-IN (From General Fund)</i>	1,500	919	-	(919)
<i>TRANSFER-OUT</i>	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,500</u>	<u>919</u>	<u>-</u>	<u>(919)</u>
NET CHANGE IN FUND BALANCE	-	-	(1,268)	(1,268)
FUND BALANCE - BEGINNING	-	-	5,105	5,105
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,837</u>	<u>\$ 3,837</u>

**TAMPA PALMS CDD
CASH REGISTER
FY 2016**

Date	Num	Name	Memo	Receipts	Disbursements	IB Balance
EOM Balance 02-29-2016 - Iberia Bank				3.35	203,748.84	4,214.42
EOM Balance 02-29-2016 - Sunshine Bank				43,752.15	2,658.48	41,093.67
Sunshine Bank Operating Account - March activity						41,093.67
03/01/2016	6008	DPFG	CDD Mgmt - March		5,337.94	35,755.73
03/01/2016	6009	MARY-MARGARET WILSON	Field Mgmt - March		8,280.00	27,475.73
03/01/2016			Transfer to Operating Acct	244,950.00		272,425.73
03/04/2016	6010	ADVANCED ENERGY SOLUTION OF	Street Light Repair		120.00	272,305.73
03/04/2016	6011	CINTAS	Mats		56.38	272,249.35
03/04/2016	6012	ESD WASTE2WASTER, INC	Pump Maint		300.00	271,949.35
03/04/2016	6013	FEDEX	Courier		43.58	271,905.77
03/04/2016	6014	FLORIDA FOUNTAIN MAINTENANCE, INC	Fntn Maint - March		417.38	271,488.39
03/04/2016	6015	R.M.P. SOD & LANDSCAPING, INC	Sod		2,660.00	268,828.39
03/04/2016	6016	STAPLES	Office Supplies		526.72	268,301.67
03/04/2016	6017	Void	Void		0.00	268,301.67
03/04/2016	6018	XEROX CORPORATION	Meter Usage		19.95	268,281.72
03/04/2016	6019	VERIZON FLORIDA, LLC	Phone - CDD		505.51	267,776.21
03/04/2016	6020	VERIZON FLORIDA, LLC	HP - Fios		135.68	267,640.53
03/04/2016	ACH03042016	PAYCHEX	P/R Fees		106.80	267,533.73
03/04/2016	15000DD	DOROTHY COLLINS	P/R 2/13-2/27/16		2,160.06	265,373.67
03/04/2016	ACH03042016	PAYCHEX	P/R 2/13-2/7-16		727.85	264,645.82
03/09/2016	6021	ABM Landscape & Turf Services	Landscape		83,575.16	181,070.66
03/09/2016	6022	ADVANCED ENERGY SOLUTION OF	Replace Pole Light		840.62	180,230.04
03/09/2016	6023	AT&T	Long Distance		145.31	180,084.73
03/09/2016	6024	BAY AREA PLUMBING, INC	Water Fntn Repair		391.00	179,693.73
03/09/2016	6025	CINTAS	Mats		56.38	179,637.35
03/09/2016	6026	HD SUPPLY WATERWORKS, LTD	Irrigation Supplies		363.46	179,273.89
03/09/2016	6027	IRON MOUNTAIN	3/1-3/31 - Records Storage		430.72	178,843.17
03/09/2016	6028	LOWE'S	Supplies		63.96	178,779.21
03/09/2016	6029	STAPLES	Supplies		76.85	178,702.36
03/09/2016	6030	SUNSHINE STATE ONE CALL F FLORIDA	Dig Tickets		25.17	178,677.19
03/09/2016	6031	Void	Void		0.00	178,677.19
03/09/2016	6032	TERMINEX	Pest Control		71.00	178,606.19
03/09/2016	6033	U.S SECURITY ASSOCIATES, INC	Security		3,991.36	174,614.83
03/09/2016	6034	VERIZON	Phone - Feb		109.14	174,505.69
03/09/2016	6035	VERIZON FLORIDA, LLC	HP - Phone - Feb		199.32	174,306.37
03/09/2016	6036	WESCO TURF, INC	Irrigation Parts		1,255.20	173,051.17
03/09/2016	6037	WEX BANK	Fuel - Feb		200.44	172,850.73
03/09/2016	6038	XEROX CORPORATION	Copier Contract		111.11	172,739.62
03/09/2016	6039	TAMPA ELECTRIC	1/25-2/23 - Streetlights		307.57	172,432.05
03/09/2016	6040	TAMPA ELECTRIC	Summary Bill - Feb		8,226.29	164,205.76
03/18/2016	ACH03182016	PAYCHEX	P/R Fees		56.80	164,148.96
03/18/2016	15001DD	DOROTHY COLLINS	2/28-3/12 - P/R		2,160.05	161,988.91
03/18/2016	ACH03182016	PAYCHEX	2/28-3/12/16 - P/R		727.86	161,261.05
03/21/2016	6041	ADVANCED ENERGY SOLUTION OF	Repairs		3,219.10	158,041.95
03/21/2016	6042	BAY AREA PLUMBING, INC	RR Repairs		191.00	157,850.95
03/21/2016	6043	BUCHANAN INGERSOLL & ROONEY	Legal Svcs		225.00	157,625.95
03/21/2016	6044	CINTAS	Mats		56.38	157,569.57
03/21/2016	6045	CLEAN SWEEP SUPPLY COMPANY	Supplies		124.45	157,445.12
03/21/2016	6046	HOOVER PUMPING SYSTEMS	Pump Maint - Area 2		2,389.16	155,055.96
03/21/2016	6047	MIRACLE CLEANING SERVICES	3/1-3/11 - CDD Cleaning		430.00	154,625.96
03/21/2016	6048	OLM, INC	Landscape Insp - March		1,575.00	153,050.96
03/21/2016	6049	TERMINEX	Pest Control		49.00	153,001.96
03/21/2016	6050	VERIZON FLORIDA, LLC	Amb Pk - FIOS		175.70	152,826.26
03/21/2016	6051	WESCO TURF, INC	Irrigation Parts		2,193.82	150,632.44
03/24/2016	6052	ADVANCED ENERGY SOLUTION OF	Re-set Time Clocks		200.00	150,432.44
03/24/2016	6053	CINTAS	Mats		56.38	150,376.06
03/24/2016	6054	GRAU & ASSOCIATES	Audit FY 2015		4,600.00	145,776.06
03/24/2016	6055	MIRACLE CLEANING SERVICES	3/15-3/29 - CDD Cleaning		550.00	145,226.06
03/24/2016	6056	SEFFNER ROCK & GRAVEL	Top Soil		510.00	144,716.06
03/24/2016	6057	TAMPA PALMS OWNERS ASSOCIATION	Jan - Mar - Attendants		16,828.00	127,888.06
03/24/2016	6058	TERMINEX	Pest Control		53.00	127,835.06
03/25/2016	ACH03252016	PAYCHEX	P/R Fee		56.80	127,778.26
03/25/2016	15002	EUGENE R. FIELD	BOS Mtg - 3/9/16		184.70	127,593.56

**TAMPA PALMS CDD
CASH REGISTER
FY 2016**

Date	Num	Name	Memo	Receipts	Disbursements	IB Balance
03/25/2016	15003DD	James A. Schoolfield	BOS Mtg - 3/9/2016		184.70	127,408.86
03/25/2016	15004DD	James P. Soley	BOS Mtg - 3/9/16		184.70	127,224.16
03/25/2016	ACH03252016	PAYCHEX	BOS Mtg - 3/9/16		91.80	127,132.36
03/31/2016	6059	ARCHITECTURAL FOUNTAINS, INC	Fntrn Maint - Qtrly		500.00	126,632.36
03/31/2016	6060	CINTAS	Mats		56.38	126,575.98
03/31/2016	6061	FEDEX	Courier		65.74	126,510.24
03/31/2016	6062	HD SUPPLY WATERWORKS, LTD	Irrigation Parts		1,890.00	124,620.24
03/31/2016	6063	HOME DEPOT	Supplies		180.05	124,440.19
03/31/2016	6064	SEFFNER ROCK & GRAVEL	Soil		510.00	123,930.19
03/31/2016	6065	STAPLES	Supplies		73.09	123,857.10
03/31/2016	6066	VERIZON FLORIDA, LLC	CDD Phone		504.70	123,352.40
03/31/2016			Interest	8.81		123,361.21
03/31/2016	15002DD	DOROTHY COLLINS	3/13-3/26 - P/R		2,160.05	121,201.16
EOM Balance 03-31-2016 - Sunshine Bank				244,958.81	164,851.32	121,201.16
Iberia Bank :						4,214.42
03/04/2016	ACH03042016	PAYCHEX	P/R 2/13-2/7-16		15.85	4,198.57
03/18/2016	ACH03182016	PAYCHEX	2/28-3/12/16 - P/R WC		15.85	4,182.72
03/25/2016	ACH03252016	PAYCHEX	BOS Mtg - 3/9/16 WC		5.85	4,176.87
03/31/2016	ACH	IBERIA BANK	Water utility paid Mar 2016		735.22	3,441.65
03/31/2016		IBERIA BANK	Bank Fee Mar 2016		10.00	3,431.65
03/31/2016		IBERIA BANK	Interest	0.08		3,431.73
EOM Balance 03-31-2016 - Iberia Bank				0.08	782.77	3,431.73
Consolidated EOM Operating Cash Balance 03-31-2016						124,632.89

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU MARCH 31, 2016
GENERAL FUND**

(Shown in \$)	<u>Normal Operations</u>	<u>Non-Operating Project Driven</u>	<u>Total As Reported</u>
<u>Revenues</u>			
Operating	\$ 1,841,007		\$ 1,841,007
<u>Non Operating</u>			
Capital Projects		166,070	166,070
Renewal & Rel		166,070	166,070
Signature 2017		74,452	74,452
NPDES		47,449	47,449
Interest	11,921		11,921
Misc Rev	904		904
Carry Forward Bal *			
Total	\$ 1,853,832	\$ 454,040	\$ 2,307,872
<u>Expenses</u>			
Operations	909,960		909,960
<u>Non Operating</u>			
Renewal & Rel		131,909	131,909
NPDES/EPA		9,301	9,301
Capital Projects		43,986	43,986
TP Signature 2017		<u>6,169</u>	<u>6,169</u>
Total	909,960	191,366	1,101,325
Excess Revenue Vs Expenses	943,872	262,675	\$1,206,547

**TAMPA PALMS CDD
FINANCIAL SUMMARY THRU MARCH 31, 2016
GENERAL FUND**

<u>General Fund</u>	<u>3/31/2016</u>	<u>(\$000)</u>
Cash		165
Cash Equivalent (Excess Cash ICS)		4,818
Due From TPOA		4
Accounts Receivable (SL PD FROM GF)		0
Prepaid Expense		0
State Board Monies*		<u>15</u>
Total		\$ 5,003
Less:		
Payables		133.1
Accrued Expenses		3.8
Due to Streetlights		
	Net Cash 3/31/2016	\$ 4,866
Allocation for:		
Winter Damage		200
Wind/Hurricane Damage		200
Palm Pests**		200
TP Signature 2017		1,195
First Qtr 2016-17 Expenses		<u>600</u>
	Adjusted Net Cash	\$ 2,471

Forecast

(\$ 000)	2015-16 Fiscal Year		Monthly Bal
	<u>Receipts</u>	<u>Expenses</u>	
<i>Apr</i>			
CDD Operations	53	175	
R&R	5	25	
NPDES	1	19	
Signature 2017	2	12	
Capital Projects	5	51	
Total	67	282	\$ 2,256
<i>May</i>			
CDD Operations	38	187	
R & R	3	20	
NPDES	1	30	
Signature 2017	0	10	
Capital Projects	3	5	
Total	45	252	\$ 2,049
<i>Jun</i>			
CDD Operations	13	195	
R & R	1	10	
NPDES	0	45	
Signature 2017	0	25	
Capital Projects	1	6	
Total	16	281	\$ 1,784

* SBA Account Closure delayed due to signature requirements/ May will be the last report.

** Palm Treatment and Replacement Identified as Future Liability

**TAMPA PALMS CDD
MARCH 31, 2016**

GENERAL FUND

(\$000)	<u>Prior Year Collected %</u>	<u>Current Year Collected \$</u>	<u>Current Year Collected %</u>	<u>Variance % Fav (Unfav)</u>
October				
November	30.40%	527	22%	-8.6%
December	87.95%	2295	95%	6.9%
January	92.77%	2250	93%	0.2
February	94.20%	2291	94.7%	-
March	95.08%	2295	94.9%	-0.2%
April	97.91%			
May	98.71%			
June	99.88%			
July	99.97%			
August	100.03%			
September	100.03%			
Year End				
Total Assessed		\$2,419		

Summary- Project Driven Expenses

6 Months Ending March 31, 2016

Operating Capital Projects

Sources of Funds

FY 2015-16 Budget \$166

Uses of Funds

Spent Thru 3/31/16 \$44

3/31/16 Commitments \$21

Total Funds Spent & Committed \$65

Funds Available as of 3/31/16 \$101

Renewal & Replacement

Sources of Funds

FY 2015-16 Budget 166

Uses of Funds

Spent Thru 3/31/16 \$132

3/31/16 Commitments \$0

Total Funds Spent & Committed \$132

Funds Available as of 3/31/16 \$34

TP Signature 2017 Capital Projects

Sources of Funds*

FY 2015-16 Budget \$74

Uses of Funds

Spent Thru 3/31/16 \$6

3/31/16 Commitments \$0

Total Funds Spent & Committed \$6

Funds Available as of 3/31/16 \$68

SUMMARY
FY 2015-16 RENEWAL REPLACEMENT PROJECTS

			Original Project	Spent A/O March 31 2016	Committed To Spend
Infrastructure/					
Reserve Brick Repairs				\$5,425	
Irrigation					
Reserve Entry				\$13,992	
Landscape					
Dead Tree Removals				\$19,590	
Hedge & Tree Replacements				\$8,296	
Cul de Sac & Blvd Restorations				\$22,596	
Tree Trimming (Blvds)				\$10,800	
Crape Myrtle Restoration Project				\$9,500	
Dangerous Tree Removals (Cypress)				\$3,310	
Lighting Repairs (Park & Landscape)					
Newsletter Support (TPOA)					
			<i>Sub Total R&R Projects</i>	\$93,509	\$0
Restoration (Winter and/or Storm / or Pest Damage)					
Palm Tree Protection (595 trees)				\$38,400	
			<i>Sub Total Restoration Projects</i>	\$38,400	
Total R&R Projects				\$131,909	\$0

**Capital Projects 2015-16
Budget Monitor**

31-Mar-16

(\$000)	5 Year Model	Current Projects	Spent 2015-16	Committed To Spend
Tampa Palms Signature Projects (BB Downs)				
Consulting Services	80	25	-	25
Main Entry Restorations	895	60	-	89
Irrigation	368	125	6	-
Bruce B Downs Improvements	287	-	\$ -	-
Sub-Total TP Signature 2017				
	1,630	\$ 210	\$ 6	\$ 25
Capital Projects				
Irrigation Upgrades	150	-	-	-
Parks	250	110	23	16
Landscape & Lighting	175	90	21	0
Signs, Infrastructure & Lighting	275	125		
Sub-Total Capital Projects				
	850	\$ 325	\$ 44	\$ 21
Total TP Signature & Capital Projects				
	*	\$ 535	\$ 50	\$ 46

* Five Year Model

\$1,630 Signature TP 2017
\$850K Capital Projects

**Capital Projects Budget Detail
Month Ending March 31, 2016**

Tampa Palms Signature Projects (BB Downs)	5 Year Model	Current Projects	Spent 2015-16	Committed To Spend
Consulting Services				
Design Impl Oversight				-
Prelim BB Downs / Area 2 Designs		25,000		25,000
Main Entry Lighting Designs				-
<i>Sub Total</i>	80,000	25,000		25,000
Main Entry Restorations				
Area 1 Pillars, Fencing & Lighting	245,000	-		-
Area 1 & 2 Landscape	475,000	25,000		-
Area 2 Entry (Corner Property + Pond)	175,000	35,000		-
<i>Sub Total</i>	895,000	60,000	-	-
Irrigation				
Area 1 Main Line Relocation	94,103			-
Area 1 & 2 Irrigation & Wiring Adjustments			6,169	
Irrigation Area 2 Entry/BB Downs	274,000	125,000		
<i>Sub Total</i>	368,103	125,000	6,169	-
Bruce B Downs Improvements				
Pedestrian Fencing	286,897	-		-
<i>Sub Total</i>	286,897			-
Sub-Total Tampa Palms Signature 2017	\$ 1,630,000	\$ 210,000	\$ 6,169	\$ 25,000
Standard Capital Projects				
	5 Year Model	Current Projects	Spent 2015-16	Committed To Spend
Irrigation Upgrades [\$150-200]				
Wiring, Upgrades & Additional Zones	150,000	-		-
Area 1 Pump Station Filters				-
<i>Sub Total</i>	150,000	-	-	-
Parks [\$200-250]				
Amberly Perimeter Fencing Landscape	-	3,699		
Camera Systems (Including CDD)	-	40,000	4,081	6,961
Amberly Picnic Table/Seats	-	12,655		8,775
Hampton Tennis Court Enhancements		37,000	18,640	560
<i>Sub Total</i>	250,000	109,844	22,721	16,296
Landscape & Lighting [\$150-200]				
Landscape Enhancements	175,000	-	21,265	-
<i>Sub Total</i>	175,000	90,000	21,265	-
Signs, Infrastructure & Lighting [\$150-200]				
LED Upgrades Plus Installation	125,000	125,000		
Misc ROW Sign				-
Monument Structure Enhancements	150,000	-		
<i>Sub Total</i>	\$275,000	\$125,000	\$0	\$5,197
Sub-Total Normal Capital Projects	\$850,000	\$324,844	\$43,986	\$21,493
Total TP Signature 2017 & Standard Capital Projects	\$2,480,000	\$534,844	\$50,155	\$46,493

	5 Year Model	FY 2013-14	FY 2014-15	FY 2015-16
Signature TP 2017	\$1,630	\$380	\$64,738	6,169
Capital Projects	\$850	\$110	\$121,786	\$43,986

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
<u>1) Signature 2017 - Area 2 Entrance Pond</u>			
a) Construction & Structure Design	Monitor Progress & Report	April	Staff
Corner Fill & Level	Estimate & Budget Required	Jun-Jul	Staff/ J Rinard
Establish Timeline For Planting	Review/ Board	Jun-Jul	Staff/ J Rinard
b) Littoral Plantings			
Design Review & Prelim Pricing	Review w/ Board	Aug	Staff/ J Rinard
Preliminary Budget Established	Board Approval	Sept	Supv Maney/Board
Schedule Plantings	Hold for County / Contractor / Water	Jun	Staff/ Contractor
c) Pond Perimeter Plantings			
Design Review & Prelim Pricing	Review w/ Board	Jun-Jul	Staff/ J Rinard
Preliminary Budget Established	Board Approval	Jun-Jul	Supv Maney/Board
Schedule Irrigation & Plantings	Hold for County / Contractor / Water	TBD	Staff/ Contractor
d) Trees & Shrubs (Church Buffer)			
Design Review & Prelim Pricing	Review w/ Board	Jun-Jul	Staff/ J Rinard
Preliminary Budget Established	Board Approval	Jun-Jul	Supv Maney/Board
Schedule Irrigation & Planting	Hold for County / Contractor / Water	TBD	Staff/ Contractor

Next Step

Date

Responsible

1) Signature 2017 - Area 2 Entrance Pond (Cont'd)

e) County Authority To Improve Sample Contract To CDD Legal County Negotiations	Update Board Approval to Proceed	Jun TBD	Staff/Board Staff/ J Rinard
---	-------------------------------------	------------	--------------------------------

1) Signature 2017 - Area 2 General Entrance

a) Area 2 Hardscape (BB Downs Corner)	Consider Options	TBD	Staff/ J Rinard
b) Area 2 Entrance (BB Downs Corner) Landscape Options	Consider Options	TBD	Staff/ J Rinard
c) Area Roadway Bricks Establish Price and Timing Negotiate w/ COT & County	Board Review/Approval Receive Approval	TBD TBD	Staff/ Board Staff
d) Area 2 Entrance (Amberly Corner) Landscape Options	Consider Options	Jun	Staff/ J Rinard
e) Boulevard & Entry Street Lighting	Hold For Final Entry Designs	TBD	Staff/J Rinard

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
<u>1) Signature 2017 - Area 1 Entrance</u>			
a) Area 1 Exit Side -Taking Area Hardscape Replacement Options Refine & Price Designs	Hold for const progress Board Consideration	TBD TBD	Staff/J Rinard Staff/ J Rinard
b) Area 1 Exit Side -Taking Area Landscape Replacement Options Refine & Price Designs	Consider Designs Board Approval	TBD TBD	Staff/ J Rinard Staff/Board
c) Area 1 Entry Side - Landscape Replacement Options	Consider Designs Refine Designs For Board Consideration	Jun-Jul TBD	Staff/ J Rinard Staff/ J Rinard
c) Boulevard & Entry Street Lighting	Hold For Final Entry Designs	TBD	Staff/J Rinard
<u>1) Signature 2017 - BB Downs / Amberly Entries</u>			
a) Landscape Replacement Options	Consider Designs Refine Designs For Board Consideration	TBD TBD	Staff/ J Rinard Staff/ J Rinard
b) Sign Replacements (No Trucks)	Monitor & Report	TBD	Staff

	<u>Next Step</u>	<u>Date</u>	<u>Responsible</u>
<u>1) Signature 2017 - BB Downs Pedestrian Fencing</u>			
a) Construction Timeline- Area 2	Monitor Progress & Report	May	Staff
b) Construction Timeline- Area 1	Monitor Progress & Report	May	Staff
<u>2) Capital Projects</u>			
a) Wayfinding & Misc Signs Area 2 Entry (Sig 2017 Area 2 Above)	Design Options	TBD	Staff/Soley
b) LED Landscape Lighting Phase III	Future Consideration	TBD	Staff/J Rinard
c) Village Entry Restorations Review Need & Progress	Update Board	May	Maney / Staff
<u>3) NPDES Projects</u>			
a) Oak Park Path Possible Pervious Paving	Update on progress	May	Staff
b) Control Structure Inspection Project	Review Options W/ Board	Jun	Staff/
Upgrade Project	Review Options W/ Board	Jun-Jul	Staff/T Stewart

Tampa Palms CDD

Strategic Planning

May 11, 2016

Next Step

Date

Responsible

4) Weather Resistant Turf & Landscape

- | | | | |
|---|-------------------------|------------|-------------|
| a) Assessment YTD Weather Impacts | Implement cure projects | Ongoing | Maney/Staff |
| b) Landscape Pests/Problems/
Weather Impacts | Report To Board | May | Maney/Staff |
| Area 1 -Amberly | Report To Board | May | Maney/Staff |
| Palm Tree Pests | Report To Board | May | Maney/Staff |

5) Park Reviews

- | | | | |
|--|-----------------|-----|-----------------|
| a) Park Security Review (Twice Yearly) | Report to Board | Oct | Staff |
| b) Review Rule Making | Report to Board | Aug | Staff |
| c) Wind Sail Replacement | Report to Board | Jun | Staff/ J Rinard |

TP CDD Planning Horizon

Significant Events

May, 2016

FY 2015 -16

- Enhanced Website Requirements For CDDs Go Into Effect
- NPDES Audit of District Operations
- County Approval For CDD Area 2 Pond Site Enhancements
- BB Downs Construction – Area 2 Traffic Shift Temporary Lanes
- BB Downs Construction – Area 1 Exit Removals
- BB Downs Construction – Area 1 Lanes Diverted
- BB Downs Construction – Area 1 Road Closures
- Area 2 Entry Improvements
- CDD Supervisor Appointment
- NPDES Renewal (NOI Development)

FY 2016 -17

- Area 2 Pond Complete
- Area 2 Pond Site Enhancements Commence
- CDD Elections - Three Seats
- Special Election- City Council For Tampa Palms Area (District 7) Lane and Entry Blockage- Area 1 & 2 BB Downs Construction
- Area 1 Entry Hardscape Improvements
- Southern Segment BBD Complete (All Portions)
- Possible Playground Updates (Hampton)

Update BB Downs Mitigation

This report is filed monthly to update the Board Members as to the status of funds - both availability and committed - for the Signature Tampa Palms 2017 projects.

After consultation with the Chairman, an additional \$300 K was included to provide for the mitigation of unforeseen events, the consequence of the widening project.

Financial Impact Report- May, 2016

Funds Available A/O May, 2016

\$1,195 K

Estimated Timing By Project- May, 2016

Opening Balance	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
	\$1,630,000	\$1,249,520	\$1,195,520	\$1,090,520	\$415,520
Consulting & Design Services			\$35,000	\$35,000	\$10,520
Irrigation Relocation	93,583				
Area 1 Entry- Landscape			\$20,000	\$100,000	\$65,000
Area 1 Pillars, Fencing & Lighting				\$175,000	\$50,000
Area 2 Pillars, Fencing & Lighting				\$175,000	\$50,000
Irrigation- General & Repairs		\$54,000	\$45,000	\$50,000	\$35,000
Area 2 Entry Landscape			\$5,000		\$65,000
Area 2 Entry Fountain				\$55,000	
Area 2 Entry - Littoral Plantings					\$60,000
Area 2 Pond - Landscape				\$85,000	
Area 2 Entry- Roadway Bricks					\$80,000
BB Downs Fencing	286,897				
S/T By Fiscal Year	\$380,480	\$54,000	\$105,000	\$675,000	\$415,520
Total All Projects					\$1,630,000

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**MINUTES OF MEETING
TAMPA PALMS
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Tampa Palms Community Development District was held on Wednesday, April 13, 2016 at 6:00 p.m. at the Compton Park Recreation Building, 16101 Compton Drive, Tampa, Florida.

FIRST ORDER OF BUSINESS - Welcome & Roll Call

Mr. Field called the meeting to order.

The Board members introduced themselves for the record.

Present and constituting a quorum were:

Gene Field	Chairman
Jim Solely	Supervisor
Patty Maney	Supervisor
Bill Shimer	Supervisor

Also present were:

Maggie Wilson	Consultant
Bruce St Denis	District Manager
Warren Dixon	
Chris Ferguson	
Mike Gibson	
Bill Condrey	
Jane Condrey	

Mr. Field established that a quorum of the Board was present.

Pledge of Allegiance

Mr. Solely led the recitation of the Pledge of Allegiance.

SECOND ORDER OF BUSINESS – Strategic Planning

Mr. Field reviewed the most current strategic plans, focusing on those issues which have immediate impact. The full strategic plans and significant events were included in the advance Board Package; a copy of which is attached hereto and made a part of the public record.

THIRD ORDER OF BUSINESS - Board Member Discussion Items

There being none, the next item followed.

1 **FOURTH ORDER OF BUSINESS - Public Comments**

2 There being none, the next item followed.

3

4 **FIFTH ORDER OF BUSINESS - Approval of the March 9, 2016 Minutes**

5

6 On MOTION by Mr. Soley, SECONDED by Mr Shimer, WITH ALL IN FAVOR, the Board
7 approved the Minutes of the March 9, 2016 Board Meeting.

8

9 **SIXTH ORDER OF BUSINESS - Approval of District Disbursements**

10

11 A copy of the Board Financial Analysis, Financial Statements and Check Register are
12 attached hereto and made a part of the public record. Mr. Field noted that the check register
13 had been reviewed.

14

15 On MOTION by Mr. Shimer, SECONDED by Mr. Soley, WITH ALL IN FAVOR, the
16 Board approved the February 19, 2016 disbursements in the Amount of Iberia Bank
17 \$203,748.84 and Sunshine Bank \$2,658.48 for total of \$206,407.32.

18

19

20 **SEVENTH ORDER OF BUSINESS - Consultant Reports**

21

22 ♦ **Bruce B Downs Update**

23

24 Ms. Wilson reviewed the progress of the construction,
25 detailing the traffic shift which had just occurred. She
26 confirmed that there were turn lanes at the major intersections.

27

28 Ms. Wilson confirmed the pending loss of a Canary Isle
29 palm at the west exit, due to construction needs and discussed
30 the repairs needed for the swale in the areas where TECO truck
31 were previously parked while repairing the underground
32 cables.

33

34

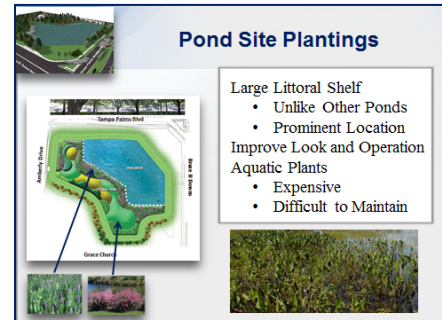
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36



1 ♦ **Pond Plantings**

2 Ms. Wilson reviewed the proposed plantings for
3 the littoral shelf in the County pond. In addition to the
4 original proposal for the plantings as presented by the
5 district's landscape consultant, she presented a second
6 proposal as designed and an alternative using the same
7 plants but starting with a bare root product rather than full
8 plants.



Pond Site Plantings

Large Littoral Shelf

- Unlike Other Ponds
- Prominent Location

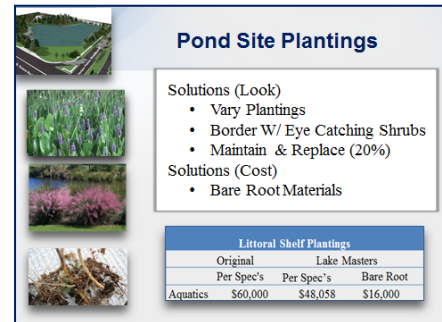
Improve Look and Operation

Aquatic Plants

- Expensive
- Difficult to Maintain

The slide includes a map of the pond area with labels for 'Tampa Palms Blvd', 'Grass Channel', and 'Aquatic Plants'. It also features several photographs of aquatic plants.

9 During the discussion it was noted that the cost
10 savings were substantial and the product- bare root - is
11 commonly used in the horticulture industry.



Pond Site Plantings

Solutions (Look)

- Vary Plantings
- Border W/ Eye Catching Shrubs
- Maintain & Replace (20%)

Solutions (Cost)

- Bare Root Materials

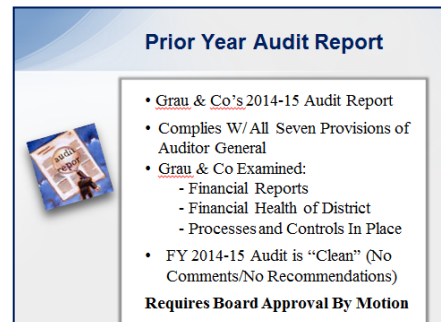
Littoral Shelf Plantings			
	Original	Lake Masters	
	Per Spec's	Per Spec's	Bare Root
Aquatics	\$60,000	\$48,058	\$16,000

The slide includes photographs of various aquatic plants and a table comparing costs for different planting methods.

12 The information was provided solely as
13 background for future board decisions.

14
15 ♦ **FY 2014-2015 Audit**

16 Ms. Wilson stated Grau & Company has issued the
17 Audit Report for the prior fiscal year. She noted that the
18 auditors examine the financial report, the financial health,
19 and the processes and controls that the District has in place.



Prior Year Audit Report

- Grau & Co's 2014-15 Audit Report
- Complies W/ All Seven Provisions of Auditor General
- Grau & Co Examined:
 - Financial Reports
 - Financial Health of District
 - Processes and Controls In Place
- FY 2014-15 Audit is "Clean" (No Comments/No Recommendations)

Requires Board Approval By Motion

The slide includes a small image of the audit report cover.

20 Mr. Field directed examination of the audit report to
21 particular pages displayed what was investigated and how

22 that investigation was completed. Mr. Field stated this is the 14th year in a row that with the
23 staff and the assistance of the management company, the District received clean audit, which
24 he defined as an audit in which there were no comments or recommendations.
25
26

27 On MOTION by Mr. Shimer, SECONDED by Mr. Soley, WITH ALL IN FAVOR, the
28 Board accepted the Fiscal Year Ended September 30, 2015 Audit.

29
30 ♦ **Budget Planning**

31 Ms. Wilson noted that as directed by the Board after the in-depth discussion last
32
33

1 month, the FY 2016-17 budget is presented for
2 approval to notice.

- 3 • Budget Is Driven By the Five Year Model
- 4 • The Budget Is Balanced, As Required by
- 5 Law.
- 6 • Staff Proposes Setting the Public Hearing for
- 7 July 13, 2016
- 8 • Assessment revenue increased 2% from FY 2015-16
- 9 • Capital improvements are funded by current year assessments

Budget Recap

- Proposed Budget Consistent W/ Multi-Year Model
- Assessed Revenue Increases By 2%
- The Budget Is Balanced
- Proposed Public Hearing July 13, 2016

The Assessed Revenue May Be Lowered After Notice But It May not Be Raised.

If This Meets with Board Approval, the Board Should Adopt **Resolution 2016-1** Setting the Hearing Date and Publishing the Budget

10 Ms. Wilson noted that this is a preliminary step, setting the date for the Budget
11 Hearing and publishing the proposed budget. Prior to the Budget Hearing each owner will
12 receive a letter notifying them of the proposed budget and proposed assessments.

13 Ms. Wilson noted that if this budget as described meets with Board approval, the
14 Board should indicated by adopting Resolution 2016-1, setting the hearing date and
15 publishing the budget

17 On MOTION by Mr. Soley, SECONDED by Ms. Maney, WITH ALL IN FAVOR, the
18 Board adopted Resolution 2016-1, Approving the Proposed FY 2016-2017 Budget for
19 Publication and Setting the Public Hearing on July 13, 2016 at 6:00 p.m. at the Compton
20 Park Recreational Building.

21
22 ♦ **Community Appearance**

23 Ms. Wilson reported on the progress of the
24 refreshing of the Reserve entrance that is ongoing,
25 showing pictures of the improvements. She noted that the
26 work is nearly complete with mulching and pruning, along
27 with hiding power components remaining.

Community Appearance

- Reserve Entry
 - 80% Complete
 - Pruning & Mulch
 - "Hide" Power



29
30 ♦ **Powerline Work**

31 Ms. Wilson briefed the Board on the progress of
32 the powerline project, noting that so far no major impacts
33 to the landscape had occurred.

Community Appearance

- Power Corridor Work
 - Minimal Harm
 - No Tree Removals



1 ♦ **Guard Services**

2 Ms. Wilson reviewed the use of professional
3 guard services for the CDD Parks

- 4 1. An on-site guard located at Hampton
5 Park from 1 PM until closing
- 6 2. An on-site guard located at Amberly Park
7 (Friday afternoon and weekends)
- 8 3. Special services such as AED training



Park Security & Guards

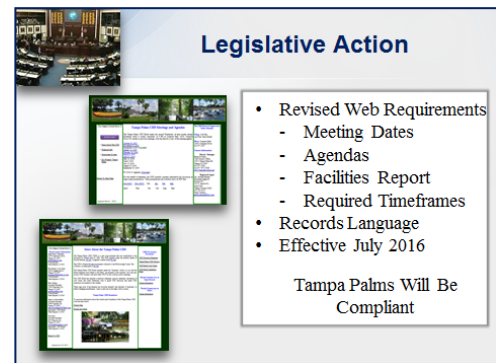


- Demand Remains High
 - Greater Park Visibility
 - BB Downs Traffic
- Cost Effective
 - Lower Cost Than Park Attendants
 - Guaranteed Availability
 - In Budget
- No Change Recommended


9 Ms. Wilson stated that after reviewing the services required by the District and the volume of
10 use the parks receive, as well as the competition for park use, she recommends that the Board
11 continue the services that are in-place for Amberly and Hampton Parks with no proposed
12 modifications. These services are funded for 2015-16 so no financial action was required.

13
14 ♦ **Legislative Action Regarding CDDs**

15 Ms. Wilson reviewed changes in Florida laws
16 regarding CDD's. Most changes relate to the
17 improvements in FS 1989 that was re-written in 2014.
18 One new requirement adds records custodian contact
19 information to any new contract or amended contract
20 after July 1, 2016.



Legislative Action



- Revised Web Requirements
 - Meeting Dates
 - Agendas
 - Facilities Report
 - Required Timeframes
- Records Language
- Effective July 2016

Tampa Palms Will Be Compliant

21
22 **Additional Advanced Board Package Materials:**

23 Information regarding financial reports were included in the Advance Board package;
24 copy of which is attached hereto and made a part of the public record.

25
26 **EIGHTH ORDER OF BUSINESS – Other Matters**

27 There being none, the next item followed.

28
29 **NINTH ORDER OF BUSINESS – Public Comments**

30 Jane Condrey inquired as to why the Administrative Costs for the proposed budget
31 were reduced from the current year,

1 Ms. Wilson answered the 4% decrease reflected a reduced requirement for legal
2 services.

3

4 **TENTH ORDER OF BUSINESS - Supervisor Comments**

5 Mr. Shimer announced his resignation from the Board. He described the complex
6 irrigation systems which he has overseen for 13 years.

7 Ms. Wilson presented a tribute to Mr. Shimer's years of service.

8 **ELEVENTH ORDER OF BUSINESS - Adjournment**

9 There being no further business,

10

11 On MOTION by Ms. Maney, SECONDED by Mr. Soley, WITH ALL IN FAVOR, the
12 meeting was adjourned.

13

14 **These minutes were done in summary format.*

15 **Each person who decides to appeal any decision made by the Board with respect to any
16 matter considered at the meeting is advised that person may need to ensure that a verbatim
17 record of the proceedings is made, including the testimony and evidence upon which such
18 appeal is to be based.*

19

20 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a
21 publicly noticed meeting held on _____.**

22

23

24

25

26

27

28

29

30 _____
Signature

31
32 Bruce St Denis

33 **Printed Name**

34
35 **Title:**

36 Secretary

37 District Manager

Gene Field

Printed Name

Title:

Vice Chairperson

Chairperson

Modeling Financial Future & Addressing Changes In Circumstance

The CDD Board previously studied information about the history and reasonableness of Tampa Palms CDD assessments. This was done as background information and used to create a forward-looking financial model for the District for a five year planning horizon and beyond.

The purpose of the financial model was to add rigor to the examination of known issues and options in order that the Board may consider their impact on current and future financial needs of the District.

Current Directional Model:

Assessments increased 2% / Year 2015-16 thru 2019-20

Return assessments to 2011-12 level by FY 2019-20

There has been a recent change in financial conditions that should be incorporated into the model. The Property Appraiser has confirmed a modification of the agency's business plan:

1. The Property Appraiser will no longer collect the 1% fee. This is a permanent change, not a response to a short-term funds situation
2. The requirement to treat, protect and replace the palm trees has added \$200K of expense to the financial model.

This leads to a reconsideration of the working financial model. The Board's reason for developing a forward looking financial model was to make certain financial planning decisions:

1. Adequately fund the district
2. Provide for owner confidence
3. **Make certain current actions do not create future unexpected obligations**
4. Provide for required "Funds On Hand" eg weather reserves & 1st quarter operations

Staff will provide revised a revised model in advance of the June meeting for supervisor review.

**TAMPA PALMS CDD
PROPOSED BUDGET- FY 2016-17 - SUMMARY
GENERAL FUND**

	FY 2015-16	FY 2015-16	FY 2016-17	\$ INCR (DCR)	% INCR (DCR)
	Adopted	Outlook	Proposed	VS 2015-16 Budget	VS 2015-16
REVENUE- ALL SOURCES					
Assessments Non-Advalorem	2,519,225	2,519,225	2,569,610	50,385	2%
Early Payment Discount	(100,769)	(100,769)	(102,784)	(2,015)	
Interest Income	10,000	20,869	10,000	-	
Misc. Rev	1,200	1,200	1,200	1,200	
Carry Forward	-	-	-	-	-
Total Revenue	\$2,429,656	\$2,440,525	2,476,825	49,569	2%
EXPENDITURES*					
Administrative Expenditures					
<i>S/T Personnel Services</i>	<i>20,634</i>	<i>11,000</i>	<i>21,834</i>	<i>1,200</i>	<i>5.8%</i>
<i>S/T Professional Services</i>	<i>175,071</i>	<i>175,072</i>	<i>168,087</i>	<i>(6,985)</i>	<i>-4.0%</i>
<i>S/T Administrative Services</i>	<i>14,383</i>	<i>13,587</i>	<i>14,407</i>	<i>24</i>	<i>0.2%</i>
Total Administrative	\$210,088	\$209,292	\$204,327	-\$5,761	-2.7%
Field/ Operations Expenditures					
<i>S/T Field Management Svcs</i>	<i>313,466</i>	<i>313,466</i>	<i>322,104</i>	<i>8,637</i>	<i>2.8%</i>
<i>S/T General Overhead</i>	<i>197,387</i>	<i>198,621</i>	<i>185,914</i>	<i>(11,473)</i>	<i>-5.8%</i>
<i>S/T Landscape Maintenance</i>	<i>1,041,305</i>	<i>1,041,307</i>	<i>1,066,804</i>	<i>25,497</i>	<i>2.4%</i>
<i>S/T Facility Maintenance</i>	<i>180,945</i>	<i>180,945</i>	<i>188,183</i>	<i>7,238</i>	<i>4.0%</i>
<i>S/T Field Operating Supplies</i>	<i>8,007</i>	<i>8,007</i>	<i>5,967</i>	<i>(2,040)</i>	<i>-25.5%</i>
Total Field Operations/Services	1,741,112	1,742,348	1,768,972	27,858	1.6%
Total Normal Operations (Admin & Field)	1,951,200	1,951,640	1,973,299	22,097	1.1%
Project Driven Expenses					
Signature TP 2017	78,454	78,454	78,526	72	0.1%
Renewal and Replacement & Deferred M	175,000	175,000	187,500	12,500	7.8%
Capital Projects	175,000	175,000	187,500	12,500	5.6%
NPDES/Clean Water	50,000	50,000	50,000	0	0.0%
Total Project Driven Expenses	\$478,454	\$478,454	503,526	\$25,072	5.2%
Total Normal Expenses- Operations and Project	2,429,656	2,430,094	2,476,825	\$47,169	2%

* Subtotals may reflect rounding

**TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT CDD
PROPOSED FY 2016-17 RESIDENTIAL ASSESSMENTS**

Total Revenue Assessed			FY 2015-16	FY 2016-17	Increase \$	% Incr			
			\$2,519,225	\$2,569,610	\$50,385	2.0%			
	Avg Lot Size	Acreage	Units	% Incr FY 2015-16	Per Unit 2015-16	FY 2016-2017	Per Unit 2016-17	Incr Vs 2015-16	% Incr FY 2015-16
Single Family Villages									
Asbury	0.4234	47.42	112	1.52%	\$1,050	120,862	1,079.00	\$29	2.8%
Ashmont	0.3485	9.06	26	1.55%	\$898	23,989	922.00	\$24	2.7%
Cambridge 1	0.4028	14.50	36	1.53%	\$1,008	37,299	1,036.00	\$28	2.8%
Cambridge 2	0.3723	29.78	80	1.54%	\$946	77,786	972.00	\$26	2.7%
Cambridge 3	0.3639	11.28	31	1.54%	\$929	29,600	954.00	\$25	2.7%
Canturbury	0.5185	14.00	27	1.50%	\$1,244	34,500	1,277.00	\$33	2.7%
Coventry	0.4137	19.03	46	1.52%	\$1,031	48,708	1,058.00	\$27	2.6%
Enclave	0.2611	43.34	166	1.59%	\$720	122,872	740.00	\$20	2.8%
Estates at River Park	0.7700	8.47	11	1.70%	\$1,760	19,832	1,802.00	\$42	2.4%
Huntington	0.4693	19.71	42	1.51%	\$1,144	49,348	1,174.00	\$30	2.6%
Kensington	0.4681	22.00	47	1.51%	\$1,141	55,105	1,172.00	\$31	2.7%
Manchester	0.2641	33.80	128	1.58%	\$726	95,541	746.00	\$20	2.8%
Nottingham	0.2000	11.40	57	1.63%	\$596	34,920	612.00	\$16	2.7%
Palma Vista II	0.0637	5.10	80	1.84%	\$319	26,250	328.00	\$9	2.8%
Reserve	0.7651	87.22	114	1.70%	\$1,750	204,362	1,793.00	\$43	2.5%
Sanctuary	0.1453	11.48	79	1.69%	\$485	39,377	498.00	\$13	2.7%
Sterling Manor	0.1350	13.90	103	1.70%	\$464	49,111	476.00	\$12	2.6%
Stonington	0.4615	27.23	59	1.51%	\$1,128	68,366	1,158.00	\$30	2.7%
Tremont	0.3691	44.29	120	1.54%	\$940	115,886	965.00	\$25	2.7%
Turnbury Wood	0.7700	3.08	4	1.47%	\$1,760	7,212	1,802.00	\$42	2.4%
Wellington	0.2788	20.91	75	1.58%	\$756	58,289	777.00	\$21	2.8%
Westover	0.5446	33.22	61	1.50%	\$1,301	81,265	1,332.00	\$31	2.4%
Wyndham	0.2807	49.97	178	1.58%	\$760	139,057	781.00	\$21	2.8%
		580.19				\$2,088			
Apartments									
5100 LIVE OAKS BLVD LLC	0.0600	46.20	770	1.85%	\$311	245,854	319	\$8	2.6%
JWC TAMPA BP LLC	0.0597	20.30	340	1.86%	\$310	108,350	319	\$9	2.9%
		66.5	1110			354205			
Remote Site Apartments									
EAGLES POINT VENTURES LI	0.0617	11.84	192	2.16%	\$189	37,344	194.50	\$6	2.9%
LANDMARK AT GRAYSON PA	0.1696	69.21	408	2.16%	\$189	79,356	194.50	\$6	2.9%
			600			116700			
Condo's									
Faircrest	0.0725	19.13	264	1.95%	\$336	91,295	345.00	\$9	2.7%
Hamptons	0.0729	23	315	1.82%	\$337	109,233	346.00	\$9	2.7%
Palma Vista I	0.0725	2.90	40	1.82%	\$336	13,836	345.00	\$9	2.7%
		45	619			214364			
<i>Subtotal Single Family</i>						\$1,539,538			
<i>Subtotal Residential</i>						\$2,224,807			
<i>Sun total Commercial</i>						\$344,010			
Total Assessed						\$2,568,818			
Total Budget						\$2,569,610			
Rounding Adjustment						\$792.41			

PROPOSED FY 2016-17 COMMERCIAL ASSESSMENTS BY ENTITY

Name	Folio	TSF *	ITE Code **	ITE Factor	Trips	% Trips	ROW & Stormwater	Parks	Admin Asmt	FY 2015-16 Total	FY 2016-17 Total	Incr Vs 2015-16
GEM PROPERTIES	347560960	90.86	820	42.94	3901	19.63%	66,007	\$0.0	\$293	\$64,401	\$66,300	\$1,899
PERA CITY PLAZA TAMPA INC	339790402	183.70	820	42.94	7888	39.69%	133,453	\$0.0	\$293	\$129,897	\$133,746	\$3,849
NCNB NATIONAL PROPERTIES DEPT	347555055	5.30	912	156.48	829	4.17%	14,029	\$0.0	\$293	\$13,925	\$14,322	\$397
CRI PALM LAKE LLC	347555070	97.58	710	11.01	1074	5.41%	18,177	\$0.0	\$293	\$17,953	\$18,470	\$517
CAMBRIDGE LLC	347555090	16.01	720	36.13	578	2.91%	9,787	\$0.0	\$293	\$9,806	\$10,080	\$274
THE BANK OF TAMPA	347555080	5.39	912	156.48	843	4.24%	14,264	\$0.0	\$293	\$14,154	\$14,557	\$403
67 TAMPA REALTY LLC	347560560	3.61	710	11.01	40	0.20%	673	\$0.0	\$293	\$956	\$966	\$10
67 TAMPA REALTY LLC	347560556	14.40	565	79.26	1141	5.74%	19,310	\$0.0	\$293	\$19,054	\$19,603	\$549
ENHANCEMENT HOLDINGS LLC	347555505	2.57	720	36.13	93	0.47%	1,570	\$0.0	\$293	\$1,827	\$1,863	\$36
SMO59 LLC	347555506	2.04	710	11.01	22	0.11%	380	\$0.0	\$293	\$671	\$673	\$2
CARL D AND MARTHA J YATES	347555508	3.99	710	11.01	44	0.22%	744	\$0.0	\$293	\$1,025	\$1,037	\$12
LI MANAGEMENT RESOURCE LLC	347555510	2.63	710	11.01	29	0.15%	490	\$0.0	\$293	\$778	\$783	\$5
FMC SOMERSET LLC	347555515	6.11	720	36.13	221	1.11%	3,735	\$0.0	\$293	\$3,929	\$4,028	\$99
ST GEORGE SERVICES LLC	347555517	2.56	710	11.01	28	0.14%	478	\$0.0	\$293	\$766	\$771	\$5
RAYMOND W MATHEWS SR	347555518	2.04	710	11.01	22	0.11%	380	\$0.0	\$293	\$671	\$673	\$2
CERILLO FAMILY LLC	347555521	2.57	720	36.13	93	0.47%	1,573	\$0.0	\$293	\$1,829	\$1,866	\$37
SOMMERSET PARK LLC	347555523	2.57	720	36.13	93	0.47%	1,572	\$0.0	\$293	\$1,829	\$1,865	\$36
PAUL H AND SUSAN M L DUGA	347555529	4.18	720	36.13	151	0.76%	2,552	\$0.0	\$293	\$2,780	\$2,845	\$65
BEACHDALE PROPERTIES L C	347555527	4.12	720	36.13	149	0.75%	2,519	\$0.0	\$293	\$2,748	\$2,812	\$64
RODENT REALTY INC	347555525	2.54	720	36.13	92	0.46%	1,554	\$0.0	\$293	\$1,811	\$1,847	\$36
ROLLI PROPERTY INVESTMENTS	347555452	2.69	720	36.13	97	0.49%	1,645	\$0.0	\$293	\$1,899	\$1,938	\$39
TAMPA PALMS ANIMAL HOSPITAL	347555454	2.60	710	11.01	29	0.14%	484	\$0.0	\$293	\$1,843	\$777	-\$1,066
ALLMAY INC	347555456	2.60	710	11.01	29	0.14%	484	\$0.0	\$293	\$772	\$777	\$5
RODNEY HOLCOMBE	347555458	2.64	720	36.13	95	0.48%	1,614	\$0.0	\$293	\$1,869	\$1,907	\$38
L C GIGINO	347555460	2.64	720	36.13	95	0.48%	1,614	\$0.0	\$293	\$1,869	\$1,907	\$38
TAMPA PALMS CLUB INC	347560154	92.64	495	22.88	2120	10.67%	35,863	\$0.0	\$293	\$35,128	\$36,156	\$1,028
KEVIN MELKER LLC	347555502	2.04	720	36.13	74	0.37%	1,248	\$0.0	\$293	\$1,514	\$1,541	\$27
					19871		\$336,199	\$0.0	\$7,911	\$335,704	\$344,010	\$8,306

* TSF Source: Hillsborough County Property Appraiser

** ITE / Land Use Classification Source: Hillsborough County Property Appraiser

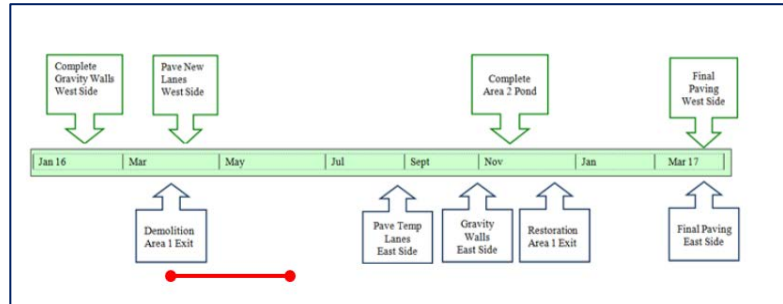
Bruce B Downs Update

With the new southbound lanes open and the northbound traffic moved to old southbound lanes, the project has moved to the next critical phase which includes:

- Bridge construction at Cypress Creek for the northbound traffic
- Removal of the retired 54 in water main (east side)
- Installation of new forced main facilities (east side) – the green pipes
- Installation of new drainage facilities (east side) – the black pipes
- Pavement preparation northbound

The timetable for the Area 1 entry, including tree removals, remains scheduled between now and late May.

At this time there is a high level of activity within Tampa Palms. In preparing to lay both the forced main and drainage pipes, the underground must be thoroughly de-watered.



An eight inch pipe has been placed slightly to the east of the old roadbed. Along the edge of the pipe are holes drilled into the underground and attached to the pipe are hoses that drop into these holes.



Strategically placed pumps along the route are drawing water from the holes into the pipe for disposal. This process is scheduled to take several weeks or more.

At the same time as the de-watering activity, the roadbed on the inside lane(s) is being prepared. Although this intermediate step is in no way a representation of the final grade, from casual observation it is possible to see how much the road is being raised. For most places it is as a minimum 2 ft.



The pipe installation will result in multiple road closures:

- Amberly east
- Tampa Palms east
- Cypress Preserve east

Unfortunately, the first date, the one for the Amberly closure, coincided with the date of the USF commencement, Cinco de Mayo weekend and Mothers' Day weekend. The dates are being changed and revisions have not yet been announced.

The closure of the Tampa Palms northbound exit lanes at the main entry, has resulted in the sharing of a single lane by both the right turn and what will be the final lane configuration. The final lane configuration design is shown to the right. (There are no changes at Amberly.)

Westbound on Tampa Palms Blvd

- Two left turn to southbound BB Downs lanes
- Two thru lanes **(Increase)**
- One right turn to northbound BB Downs

Eastbound on Tampa Palms Blvd

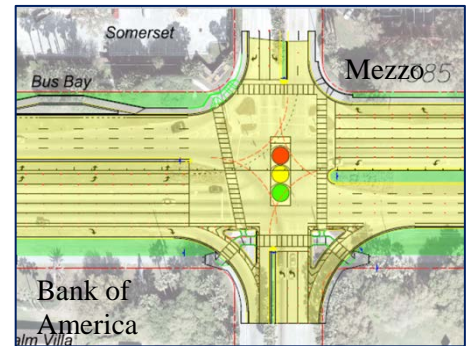
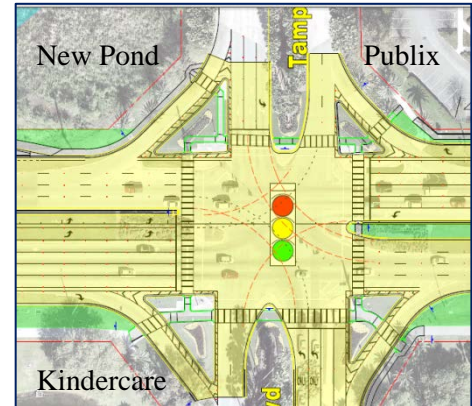
- One left turn to northbound BB Downs lane
- Two thru lanes
- One right turn lane to southbound BB Downs

Northbound on BB Downs Blvd

- Two left turn lanes to westbound Tampa Palms Blvd **(Increase)**
- Four thru lanes **(Increase)**
- One right turn to eastbound BB Downs

Southbound on BB Downs Blvd

- One left turn lanes to eastbound Tampa Palms Blvd
- Four thru lanes **(Increase)**
- One right turn to eastbound BB Downs



Note there are bus bays - both north and southbound on BB Downs located just after all intersections.

In pre-final designs there were to be two left turn lanes from eastbound TP Blvd to northbound BB Downs. There is only one planned for construction. According to the previous project manager for the County there are two reasons:

- The traffic does not warrant two lanes given the added length of the turn lane. (Both current and forecast.)
- The addition of the second left turn lane would require demolition of the monument sign.

What Comes Next

While there are a lot of work remaining, the general order of that work is as follows:

- While the northbound traffic is diverted onto the old southbound lanes, the new northbound Cypress Creek bridge will be constructed.
- The forced main pipes (green) will be installed for the entirety of the project and cut into service.
- Once the new force mains are in service, the old will be removed and the storm drain pipes will be installed.
- During this time the exit lane from Tampa Palms Blvd will be created.
- When the pipes are in place all northbound lanes, except the left turn lanes, will be built.
- Upon completion the northbound lanes, traffic will be shifted onto the outermost new lanes. Southbound traffic will remain where it is.
- The two new southbound lanes will be constructed and the left turn northbound lanes will be constructed.
- The contractor turns over the keys to the County.

Board Member Appointment

At the March 2016 Board Meeting Supervisor Shimer made it official: he will be leaving the Tampa Palms CDD Board.

The CDD Board members are now tasked with appointing a member to fill the vacancy left by Bill Shimer's resignation from Seat 3. This is an important and difficult charge as Board excellence starts with members who properly fit the organization.

While the Florida statutes mandate that the remaining Tampa Palms Board will appoint a member to fill Seat 5 until the end of the term in the General Election of Nov 2016, the statutes provide no definitive guidance as to how this selection should be made other than by Board appointment.

FS 190.006 (4) If, during the term of office, a vacancy occurs, the remaining members of the board shall fill the vacancy by an appointment for the remainder of the unexpired term.

Staff has reviewed this matter with John Daugirda as District Manager, and his guidance is that the Board alone determines how the replacement process will be conducted. There are no requirements for notice, public or local, and no set pattern or timeframe for replacement. The Board may defer the decision as long as it deems proper, or appoint someone immediately.

Mr. Mike Gibson made his interest in this position known to staff when Bill Shimer first indicated he was considering departure. He did not immediately contact Board members because he did not want to appear to be encouraging Bill to leave. It is my information that he may have made his interest known to each Board members individually at the end of the March the meeting.

Mike provided me with email officially expressing that interest: it is attached.

This matter can be discussed at the Board meeting; action can be taken at the May Board meeting or deferred, at the pleasure of the Board.

If the Board chooses to appoint a new member, that can be done by motion.

Subject: Tampa Palms CDD Board Interest
Date: 3/31/2016 7:58:32 A.M. Eastern Daylight Time
From: amgibson1@gmail.com
Reply To:
To: Send IM to: MMFitzyMMFitzy@aol.com

Sent from the Internet (Details)

Good Morning Maggie,

I would like to inform you of my interest in serving on the Tampa Palms CDD board. I have an interest in serving my community on a bigger scale. I have been a member of the Sterling Manor Owners Board for 6 years and President for the last 5 years. Before that I was on the financial committee of the Home Owners Association of Overlook in Clearwater for 4 years. I have also assisted the TPOA as a member of its Covenants Committee. I understand the importance of a solid association committed to not only to performing its organic function but to inform others of the importance of performing those functions. People frequently say to me that board membership is a thankless job. However, I've met plenty of residents who do appreciate the work we do and verbalize it.

I'm used to working on teams to accomplish goals in a fair and collaborative manner. I feel that I can bring my diversified experience to the board. I not only have board experience, I have a BS from West Point with a minor in Engineering, an MA in Strategic Communication and Leadership from Seton Hall with a focus in Strategic Planning and crisis communication. I am currently a 2nd year law student at Cooley Law School's Tampa Bay campus and have recently been inducted into Phi Delta Phi Legal Honor Fraternity.

The bottom line is that I can contribute and I hope you consider me as a viable candidate for membership on the Tampa Palms CDD board.

Best Regards,

Mike

Adisa Michael Gibson
President
Sterling Manor Owners Association, Inc.
727-364-4464

Resolution Placing CDD Seats on the Ballot

In 2016 Tampa Palms CDD has two board seats that will be part of the election process.

Seat 3, Vacant*

Seat 4 James Soley

Seat 5 James Schoolfield

Preliminary discussions with both incumbents indicate that both intend to run for office.

* The Board may appoint a replacement supervisor to serve until the elections.

The date of the election is Tuesday, November 8, 2016

The qualifying period for candidates begins noon, Monday June 20, 2016

The qualifying period for candidates ends noon, Friday June 24, 2016

The last day to qualify by petition is noon May 23, 2016.

The Florida statute FS 190 details the manner in which community development districts must publish the dates for the election of board member seats.

The language reads:

Elections of board members by qualified electors held pursuant to this subsection shall be nonpartisan and shall be conducted in the manner prescribed by law for holding general elections. The district shall publish a notice of the qualifying period set by the supervisor of elections for each election at least 2 weeks prior to the start of the qualifying period.

According to the Hillsborough County web site, the qualifying period is **Noon, June 20, 2016 - Noon, June 24, 2016** The CDD notice will have to be published prior to June 3, 2016.

Staff will provide additional information as it is released by the Supervisor of Elections. Staff has been advised by the Supervisor of Elections Office, that CDD candidates may qualify by

1. Paying \$25.00 (see attached)
2. Obtaining 25 signatures from registered voters in the District.(see attached)

DPFG has provided the Resolution to be approved for notice; it is attached.

General information on qualifications is also available on the Supervisor of Elections web site <http://www.votehillsborough.org/About-Running-For-Office/Community-Development-District-or-Special-District>



COMMUNITY DEVELOPMENT DISTRICT SUPERVISOR (2016)			
FOR INFORMATION ABOUT SEATS UP FOR ELECTION IN YOUR CDD, PLEASE CONTACT YOUR DISTRICT MANAGER OR CALL THE SUPERVISOR OF ELECTIONS CANDIDATE SERVICES LIAISON AT 813-744-5900 EXT. 4465		QUALIFYING OFFICER Craig Latimer Hillsborough County Supervisor of Elections (813) 272-5850	
ELECTORATE	Registered voters who are residents of the District.		
SALARY	TYPE OF ELECTION	TERM	ELECTION DATES
Not to exceed \$4,800	Nonpartisan	4 years, beginning November 22, 2016	11/8/2016 (General)
QUALIFICATIONS			
Registered voter and resident of the District.			
FORMS REQUIRED TO OPEN CAMPAIGN ACCOUNT			
Form DS-DE9, <i>Appointment of Campaign Treasurer and Designation of Campaign Depository</i> , must be filed with the qualifying officer before opening a campaign bank account or accepting or spending any funds. Within ten days after filing Form DS-DE9, the candidate must file DS-DE84, <i>Statement of Candidate</i> , with the qualifying officer.			
If you accept contributions and make expenses (other than paying fees for filing or petition signature verification) you will be obligated to submit treasurer's reports pursuant to Chapter 106.			
Special Note for CDD Candidates Regarding Appointing a Treasurer and Opening a Bank Account: A candidate who does not collect contributions and whose only expense is the filing fee or petition signature verification fee is not required to appoint a campaign treasurer or designate a primary campaign depository.			
METHODS OF QUALIFYING FOR THE BALLOT			
QUALIFYING: NOON, 6/20/2016 - NOON, 6/24/2016			
BY FEE	BY PETITION		
During the qualifying period, candidates pay \$25.00.	The candidate collects the signatures of 25 registered voters within the District. Petitions are submitted to the Supervisor of Elections to be verified and there is a signature verification fee of 10 cents per name. The deadline to submit petitions is noon, 5/23/2016. During qualifying week, candidates must submit <i>Certificate of Petition Qualifying</i> and complete required paperwork included in the qualifying packet.		
QUALIFYING PACKETS, WHICH INCLUDE FINANCIAL DISCLOSURE FORMS, LOYALTY OATH, AND OATH OF CANDIDATE WILL BE AVAILABLE PRIOR TO QUALIFYING WEEK.			
FOR ADDITIONAL INFORMATION, PLEASE CONTACT THE QUALIFYING OFFICER.			
The information contained in this fact sheet and other literature is not comprehensive in nature. If you are running for office, it is your responsibility to become acquainted with relevant Florida election laws and local charters that might have a bearing on your campaign or qualifications to run for an office. Revised 4/8/2016			

RESOLUTION 2016-2

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT CALLING FOR A GENERAL ELECTION TO BE HELD BY THE HILLSBOROUGH COUNTY SUPERVISOR OF ELECTIONS IN CONJUNCTION WITH THE GENERAL ELECTION TO BE HELD IN NOVEMBER, 2016.

WHEREAS, the Tampa Palms Community Development District ("District") is a local unit of special-purpose government established by Florida Land and Water Adjudication Commission, State of Florida on June 13, 1982 pursuant to Chapter 190, F.S.;

WHEREAS, the District Board of Supervisors consists of five members; and

WHEREAS, Chapter 190, Section 190.006(8) F.S, provides for each supervisor to be entitled to receive an amount not to exceed \$200 per meeting of the Board of Supervisor and not to exceed \$4,800 per year per supervisor; and

WHEREAS, Florida Law provides for the election of members to specific terms and seat numbers for the Board of Supervisors of the Tampa Palms Community Development District and calls for the election of three (3) members of the Board of Supervisors of said District for seat numbers and length of terms thereof:

Voting District No. 3, Currently Vacant	Length of term: Four-years
Voting District No. 4, Currently held by Janes Soley	Length of term: Four-years
Voting District No. 5, Currently held by James Schoolfield	Length of term: Four-years

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT, that:

SECTION ONE

There is hereby called an election in the County of Hillsborough, State of Florida. Said election is to be held on November 8, 2016, for the purpose of having all of the qualified electors residing within the boundaries of said District to determine the members to serve as the Board of Supervisors of said District.

SECTION TWO FS §99.061

THE PERIOD OF QUALIFYING AS A CANDIDATE FOR A SUPERVISOR TO SAID DISTRICT SHALL BE FROM NOON JUNE 20, 2016 THROUGH NOON JUNE 24, 2016.

SECTION THREE

FS§100.011, FS CHAPTERS 189, 190, 191, LOF 97-340 (where applicable)

Said election shall be conducted according to the requirements of general law and law governing special district elections.

SECTION FOUR FS §100.011 AND §101.151

The election shall be held at the precinct polling places designated by the Supervisor of Elections in Hillsborough County, Florida. The polls shall be opened and closed as provided by law, and the ballot shall contain the names of the candidates to be voted upon.

SECTION FIVE FS 100.021

100.021 Notice of general election – The Department of State shall, in any year in which a general election is held, make out a notice stating what offices and vacancies are to be filled at the general election in the state, and in each county and district thereof. During the 30 days prior to the beginning of qualifying, the Department of State shall have the notice published two times in a newspaper of general circulation in each county; and, in counties in which there is no newspaper of general circulation, it shall send to the sheriff a notice of the offices and vacancies to be filled at such general election by the qualified voters of the sheriff’s county or any district thereof, and the sheriff shall have at least five copies of the notice posted in conspicuous places in the county.

SECTION SIX §100.011

Election costs shall be the responsibility of the District pursuant to Florida Statute 100.011.

THE FOREGOING RESOLUTION WAS OFFERED BY SUPERVISOR _____ who moved its adoption. The motion was seconded by Supervisor _____ and upon being put to a vote, the vote was as follows:

AYE: Supervisors _____

NAY: None

This Resolution shall become effective upon its passage and the District's Secretary is authorized to provide the Hillsborough County Supervisor of Elections with a copy of this resolution on or before May 30, 2016.

THIS RESOLUTION IS DULY PASSED AND ADOPTED this 11th day of May, 2016.

BOARD OF SUPERVISORS OF THE TAMPA
PALMS COMMUNITY DEVELOPMENT
DISTRICT

Signature

Signature

Printed Name

Printed Name

Title:
 Secretary
 Assistant Secretary

Title:
 Chairperson
 Vice Chairperson

Community Appearance

Apart from the BB Downs issues, the Tampa Palms landscape has experienced just a few stresses this year that are not the result of the construction. Functionally there was almost no winter - this for the third year in a row; unseasonable heat combined with substantial rainfall from the fall, right through to early spring has “confused” many of the plants and trees.

Recently the weather changed pace with only a single rainfall in the last three weeks (and that only ½ in), so the landscape is again “confused”. Joe Laird’s team is working diligently to address hot spots with permitted supplemental irrigation.



Still the property is attractive and scores well with OLM (92%) this month.

A Word About Water Conservation and Tampa Palms

The District operates a two-well system irrigation system under a SWFWMD Water Use Permit (WUP). (A third shallow well irrigates a small area at the end of Yardley.)

The permit allows withdrawal of:

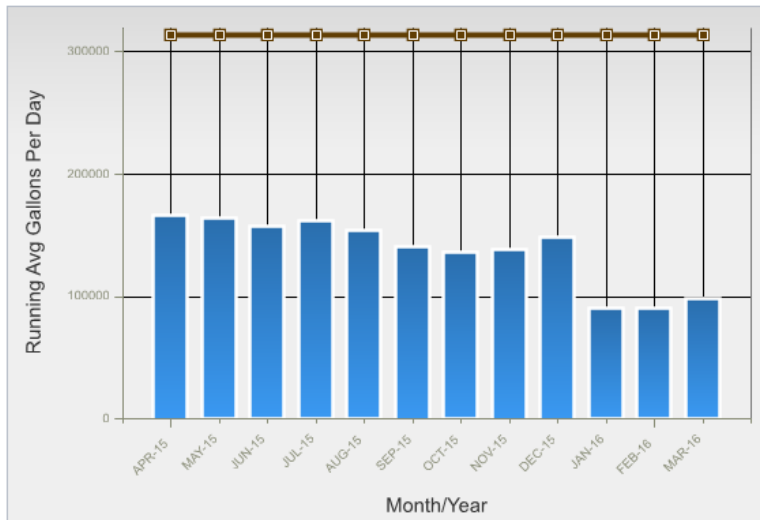
- An annual average 313,400 gallons per month (gpd)
- A peak month use of no more than 816,500 gpd

Even with new plantings, tree replacements, annuals with heavy irrigation requirements and the more and more frequent mainline breaks, the District is operating well within the limits set by the permit.

The chart below depicts the actual pumping/withdrawal amounts, a total for both pump stations, and displays the permit limits for the twelve month period April 2015 through March 2016.

It is apparent that the combination of intelligent irrigation management, well deployed low volume irrigation equipment and consistent rainfall have kept pumping needs low. This reduction in water use also translates to reduced energy consumption through reduced pump operations.

Report 1: 12 Months Pumpage compared to Permitted Amount



Record Month-Year	Pumped (GPD)	Permitted (GPD)
APR-15	166,749	313,400
MAY-15	164,380	313,400
JUN-15	157,540	313,400
JUL-15	161,825	313,400
AUG-15	154,123	313,400
SEP-15	141,133	313,400
OCT-15	136,276	313,400
NOV-15	139,254	313,400
DEC-15	148,990	313,400
JAN-16	90,257	313,400
FEB-16	90,879	313,400
MAR-16	98,395	313,400

The Reserve Entry



Refreshing of the Reserve entry is virtually complete.

Although the project did not anticipate improvements to the median, due to the loss of one major shrub (at the rear of the fountain area on the left side) and the overgrowth of its partner (on the right side), a few changes are included for this area.

After the removal, Supervisor Maney will determine if both shrubs should be replaced, or possibly neither.

The bougainvillea hedges across from the Reserve have erupted in color after two years of limited performance due to the freeze three years ago.

The plants have grown so heavy that they are pulling away from their trellises.

Joe Laird's team will wait until the major blooming is enjoyed and then cut them back and reattach them.



Cul De Sac Improvements Continue



Palms standards.

Cul de sac's, unlike areas along the boulevards, are right at or near owner "front doors" and because of that fact they are very important to many of the residents.

The cul de sacs were last updated almost ten years ago. Thanks to continual attention and strategic replacement of "aging" materials, the cul de sac's have performed well and do not require a complete "redo". A few updated plants along with some new sod, as was done for this island at the end of Yardley shown to the left, keeps them up to Tampa

Two challenges for cul de sac maintenance have been (1) the new- and larger- garbage trucks which frequently jump the curbs and (2) the palm diseases, which removed a number of palm trees

Palm Removal Mitigation

Joe Laird and team are creating a plan to move the palm trees from the “nursery” out onto the property. That will commence later this month. In an abundance of caution, Joe will be limiting the replacements made in exactly the same places that palms were removed to avoid contamination with any lingering fungus. It may be “safe” to replace palms at a later date, but risky right now.

The areas where there was substantial palm removal, such as the medians near the Reserve, the roadsides between the Reserve and Kensington, and the entry from TPOST 3 to Tampa Palms, the areas have been cleaned, re-graded and sod placed to give them a clean and well-kept look.

The tree rings are gone but it is still obvious that “something is missing”. Ms. Maney is considering some middle of the median plantings.

At the entry by Wyndham, the dead trees were removed and new magnolia trees were placed between the conservation area and the sod.

The result is that the wayfinding sign is more visible and the magnolias will fill out, offering a more formal line of trees for the entry into Tampa Palms than the scrubby conservation area. (Magnolia trees were already in place at that entry.)



Swale Repair Project



The swale repair project that extended from the Amberly / Tampa Palms corner to the boundary with the Country Club is complete and the final touch, sod replacement, is in place.

There will be some stakes and tape in the area for a couple of weeks to ward off wild raging mowers, this allows the grass can take root.

One of the most difficult aspects of this project was the removal of the improper fill that the developers (or the in-house team) had packed into the area. The new swale should be operational for many years to come.

Last Fertilizing Until Fall

This month ABM will place the last fertilizer that can be applied until October.

Due to concerns about the harmful environmental impact to both surface water and groundwater quality caused by leaching of nitrate and phosphorus into surface waters - such as the Tampa Palms ponds and the Hillsborough River - caused the City of Tampa and the Hillsborough County EPC to approve ordinances several years ago which regulate the use of fertilizers containing nitrogen and/or phosphorus. These ordinances apply to anyone using fertilizer on turf and/or landscape plants, both residential and commercial.



The ordinances mandate the implementation of sound fertilization practices to make certain that any nitrogen and phosphorus applied is utilized by the plants and not lost below the root zone to pollute the waters.

There are four major areas of regulation:

- A time period when the fertilizer ban is in effect (May 31 - Sept 30)
- Limits on when applications can be made even during periods when fertilizer use is permitted (example: not a within 36 hour window of appreciable rain- as forecast by National Weather Service.)
- Required training and certification for anyone who is commercially applying fertilizer (ABM has 5 certified applicator on site).
- Types of fertilizers that may be used. (Strict limits on nitrogen and phosphorous content.)



This month in advance of the summertime ban on fertilizing, ABM is replenishing the turf fertilizer with a 15-0-15 w/ 25% sulfur coated urea to allow for a slower release of nitrogen.

The shrub and trees fertilization will receive a 6-6-6 mixture that includes a minor element package. The filler will be milorganite*.

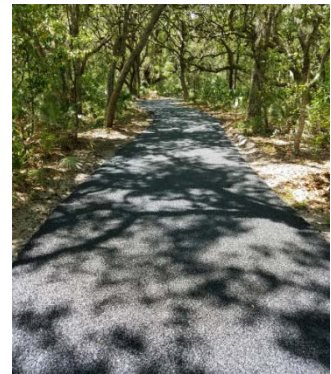


* Milorganite is an ultra- slow release solid fertilizer which is very nitrogen rich. It was created 100 years ago by the Milwaukee Sewage District as a byproduct of slug.

Oak Park Paths Underway

The paving of Oak Park's paths is in progress and will be completed by meeting time. This material requires greater setting time than standard asphalt so the "closed sign" will stay up for a week.

To the right are picture of a portion that has been finished compared to the old paving.



New Cable Company Coming Town ?

Several of the private villages in Tampa Palms have been contacted by “advance men” regarding their interest in Google Fiber and in turn some of the village leadership members have contacted the CDD.

Many CDD Board Members probably remember the destruction of common area and expense of repair and shudder at the notion of “not again”. Not to worry; any Google Fiber deployment is most likely NOT a near-term event.

Bottom line: if Google does choose to serve Tampa Palms, it is reasonable to assume that the project is 3-5 years in the future; this is not a real-time issue.



It should be noted that Google Fiber only announced that it was **considering** coming to Tampa and negotiating with the City regarding infrastructure options in November of last year. Mayor Buckhorn and Dale Gordon, Executive Director for the Hillsborough Film & Digital Media Commission, hailed the announcement but despite that enthusiasm, Google Fiber seems a long way from making an appearance in Tampa Palms.

There are many technical challenges for Google as they consider rolling out service to an area like Tampa Palms; (1) distance from the more population concentrated locations, (2) how to handle “the last mile” access where no overhead service is allowed (in other areas Google attached lines from fiber huts to power facilities and terminated close to homes, not an option in Tampa Palms), and (3) available workforce trained to install and maintain.

Even if Tampa were chosen as a served city, Google has said that won't link a neighborhood to service until a threshold percentage of neighbors indicate a willingness to do so, too. That minimum percentage varies (according to the Wall Street Journal) with the focus on “easy to reach”. Right now Google's advance teams are trying to gauge the interest... and the cost of support.

Once more information is made available, potential subscriber attraction to Google may be negatively affected by:

- The limited content offered by Google at this time
- Elimination of the “free slow” services that were initially provided to places like Kansas City.
- The fact that the incumbent fiber companies have announced their own gigabit services with rates comparable to Google. (Some analysts have even hypothesized that Google is really trying to shame incumbents into speed upgrades resulting in a “better digital nation”.)

The gigabit wars are on... as a few recent headlines show.

- ❖ ***Fiber Wars: AT&T beats Google to gigabit Internet service in Austin***
- ❖ ***Frontier Communications brings gigabit speeds to Beaverton as Portland-area fiber wars, and rhetoric, heat up***
- ❖ ***Bright House Joins Broadband Speed Wars***



Sewer Odors

Owners in Wyndham, in particular along Halsey and even on Tampa Palms Blvd in front of the school, have called the CDD to report a bad odor emanating from the street. One owner noted that the same bad smell permeated the in-suite bathroom for his front bedroom.

The residents had a concern that there were dead animals in the storm drains.

The City was prompt to respond. The storm drains were found to be clear.

City technicians spoke with residents and both confirmed they also found the smell and assured the residents that they would find a permanent solution to the neighbor's odor concerns. What followed was:

- gas monitoring at complaint locations
- gas monitoring "downstream" of the complaint locations
- sampling of various interiors

The source of the problem was found to be the City's lift station located on the pond site at the corner of Wareham and Fairchild in Tremont. (This has been referred to in the past as the "Denny Miller pond.")

Odor controlling equipment, including a small tank, will be installed in the coming weeks behind the station.

The City has committed that every effort will be made to hide the equipment: the CDD may have to augment the plantings when the work is complete



New Construction In TPOST 3

The Tampa Palms CDD received notification of an application for a Special Use-1 license to sell alcohol for off-premise consumption. This is a routine notification made when such applications are filed; the CDD received one when the original restaurant that is now Cicio's applied for this type of license.

Staff spoke to the representatives for the organization and found that this application is for a RaceTrac facility that will be built across from Chase Bank and the new LA Fitness.



The design motif that is currently under review by the City will be Racetrac's new stone and block design.

The property to the right is the same type of design: this picture is from the RaceTrac on SR 56 in Wesley Chapel.

The representatives did not specify the actual layout of the TPOST store other than to say that it will have the fuel pumps and a convenience store.

The Wesley Chapel store pictured here includes a store that features a frozen yogurt and coffee bar, indoor and outdoor seating, along with free Wi-Fi.

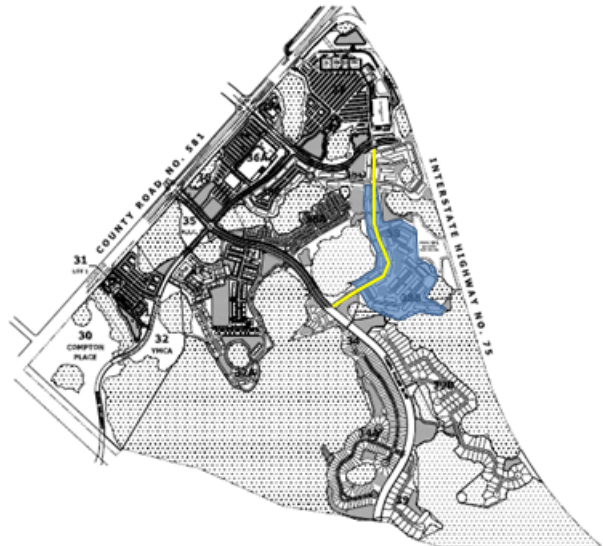
The elevations provided to the City for permitting follow.

There is also construction commencing for a new residential village in TPOST 3. The first step is the construction of a road from across from the second entrance to BJ's that curves around to Tampa Palms Blvd, just north of Buckingham.

The location of the road is indicated in yellow on the development map for TPOST 3 to the right and the community is outlined in blue.

The community will be single family homes that will be constructed by the builder Cal Atlantic. The subdivision plan calls for 178 homes in several phases.

The initial information is that the homes will range in price from high \$300 K to low \$500 K.



RESOLUTION 2016-2

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT CALLING FOR A GENERAL ELECTION TO BE HELD BY THE HILLSBOROUGH COUNTY SUPERVISOR OF ELECTIONS IN CONJUNCTION WITH THE GENERAL ELECTION TO BE HELD IN NOVEMBER, 2016.

WHEREAS, the Tampa Palms Community Development District ("District") is a local unit of special-purpose government established by Florida Land and Water Adjudication Commission, State of Florida on June 13, 1982 pursuant to Chapter 190, F.S.;

WHEREAS, the District Board of Supervisors consists of five members; and

WHEREAS, Chapter 190, Section 190.006(8) F.S, provides for each supervisor to be entitled to receive an amount not to exceed \$200 per meeting of the Board of Supervisor and not to exceed \$4,800 per year per supervisor; and

WHEREAS, Florida Law provides for the election of members to specific terms and seat numbers for the Board of Supervisors of the Tampa Palms Community Development District and calls for the election of three (3) members of the Board of Supervisors of said District for seat numbers and length of terms thereof:

Voting District No. 3, Currently Vacant	Length of term: Four-years
Voting District No. 4, Currently held by Janes Soley	Length of term: Four-years
Voting District No. 5, Currently held by James Schoolfield	Length of term: Four-years

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TAMPA PALMS COMMUNITY DEVELOPMENT DISTRICT, that:

SECTION ONE

There is hereby called an election in the County of Hillsborough, State of Florida. Said election is to be held on November 8, 2016, for the purpose of having all of the qualified electors residing within the boundaries of said District to determine the members to serve as the Board of Supervisors of said District.

SECTION TWO FS §99.061

THE PERIOD OF QUALIFYING AS A CANDIDATE FOR A SUPERVISOR TO SAID DISTRICT SHALL BE FROM NOON JUNE 20, 2016 THROUGH NOON JUNE 24, 2016.

SECTION THREE

FS§100.011, FS CHAPTERS 189, 190, 191, LOF 97-340 (where applicable)

Said election shall be conducted according to the requirements of general law and law governing special district elections.

SECTION FOUR FS §100.011 AND §101.151

The election shall be held at the precinct polling places designated by the Supervisor of Elections in Hillsborough County, Florida. The polls shall be opened and closed as provided by law, and the ballot shall contain the names of the candidates to be voted upon.

SECTION FIVE FS 100.021

100.021 Notice of general election – The Department of State shall, in any year in which a general election is held, make out a notice stating what offices and vacancies are to be filled at the general election in the state, and in each county and district thereof. During the 30 days prior to the beginning of qualifying, the Department of State shall have the notice published two times in a newspaper of general circulation in each county; and, in counties in which there is no newspaper of general circulation, it shall send to the sheriff a notice of the offices and vacancies to be filled at such general election by the qualified voters of the sheriff’s county or any district thereof, and the sheriff shall have at least five copies of the notice posted in conspicuous places in the county.

SECTION SIX §100.011

Election costs shall be the responsibility of the District pursuant to Florida Statute 100.011.

THE FOREGOING RESOLUTION WAS OFFERED BY SUPERVISOR _____ who moved its adoption. The motion was seconded by Supervisor _____ and upon being put to a vote, the vote was as follows:

AYE: Supervisors _____

NAY: None

This Resolution shall become effective upon its passage and the District's Secretary is authorized to provide the Hillsborough County Supervisor of Elections with a copy of this resolution on or before May 30, 2016.

THIS RESOLUTION IS DULY PASSED AND ADOPTED this 11th day of May, 2016.

BOARD OF SUPERVISORS OF THE TAMPA
PALMS COMMUNITY DEVELOPMENT
DISTRICT

Signature

Signature

Printed Name

Printed Name

Title:
 Secretary
 Assistant Secretary

Title:
 Chairperson
 Vice Chairperson